

Stained Glass Commission Contract

Date _____

This is an agreement between _____ and _____
(Artisan) (Client)

1. **The Commissioned Work**.....The commission will consist of:

2. **Payment**.....client will pay the artisan the following:

Design Fee.....\$ _____
(due at initial visit, prior to Artisan beginning design preparation)

Work/s Cost.....\$ _____
* (initial estimate based on size and client preferences from worksheet – final cost can vary to be more or less based on complexity of design and glass selections)

Installation.....\$ _____
price estimate is in effect for 30 days, after which, price may change in response to retail supply costs

3. **Completion of the Work/s** The final work/s will be completed in a timely manner consistent with the style and complexity of the work/s. The client and artisan will agree on an estimated date of completion, with the realization that the ultimate goal is the quality of the work/s.

4. **Changes to the work in progress**..... Any changes to the work/s in progress must be agreed to in writing by both the artisan and the client. Major changes after work/s are in progress may result in additional fees.

5. **Delivery**.....The artisan will prepare the work/s for pick up and/or delivery to the client. Installation method is to be a mutual agreement between the artisan and client in relation to space, safety and integrity of the work/s

6. **Maintenance and care of the work/s**After delivery, the client is responsible for the maintenance and safety precautions of the work/s. Client assumes all liability connected with the installed stained glass after installation is completed. Restoration or repair will incur additional fees.

7. **Termination of contract**After work/s are in progress, client termination will result in forfeiture of design fee and deposit. Client may recover deposit if artisan fails to complete work/s as agreed in contract.

8. **Comments** _____

** Artisan will notify client of work/s final cost after completion of client approved design and glass selection. Artisan will begin fabrication of work/s after client approval of final cost via telephone, email, or in person.*

_____/_____
Artisan Signature date

_____/_____
Client signature date

Final cost (including installation) _____ Deposit _____ Final payment _____